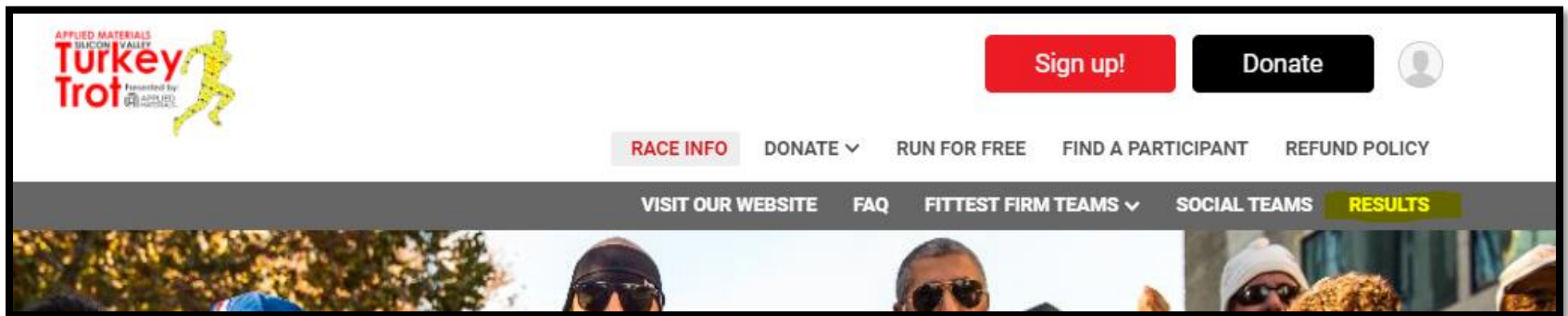


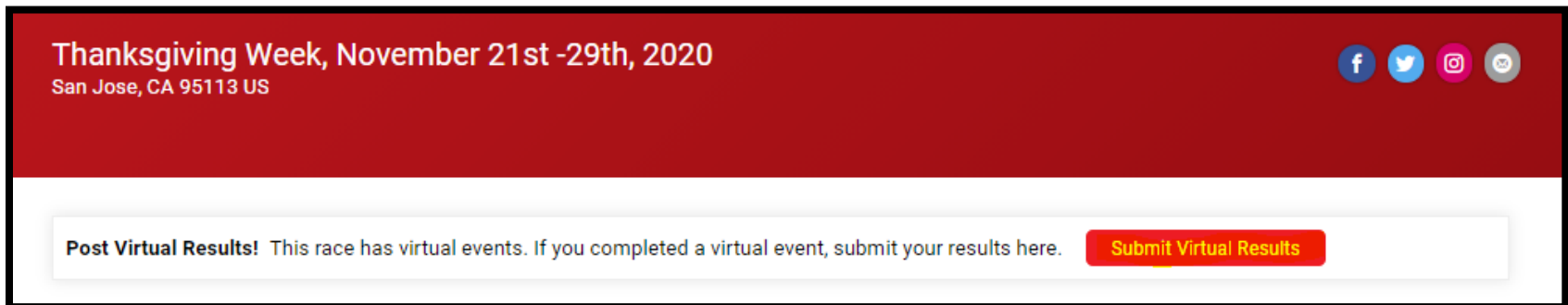
## HOW TO SUBMIT YOUR **HOMETOWN HERO CHALLENGE** GOOD DEEDS!

STEP 1 – Visit our registration website [here](#).

STEP 2 – On the homepage, click the menu item titled “**RESULTS**”. This will take you to the leaderboard where you will submit and view all results.



STEP 3 – You will be directed to the results leaderboard. From here, you will select “**Submit Virtual Results**”.



STEP 4 – After you select “**Submit Virtual Results**”, you will be directed to this page where you will search and find your registration.


### Participant Lookup

Search By Name OR Search By E-mail Address

First Name \*

Last Name \*

E-mail Address \*

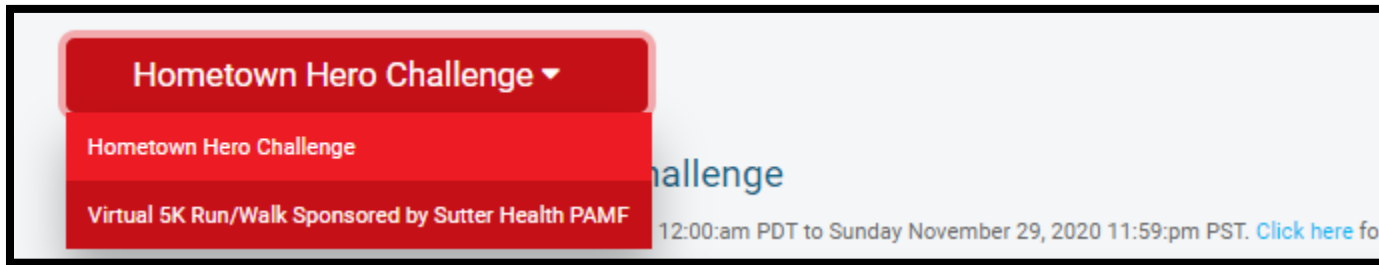
Date of Birth \*  

STEP 5 – Once you find your registration, select “**Submit Virtual Results**” under the “**Event**” field next to your name.

### Find A Participant

BIB NUMBER	NAME	EVENT	REGISTRATION DATE	OTHER DETAILS
	Emily Sparling	Virtual 5K Run/Walk Sponsored by Sutter Health	Sep 29, 2020 at 9:15am PDT	Age: 26
	<input type="button" value="More Details"/>	PAMF <input type="button" value="Submit Virtual Results"/>		

**STEP 6 – You will now be taken to the page to submit your good deed. Toggle through the top menu and select “**Hometown Hero Challenge**” to enter your deed.**

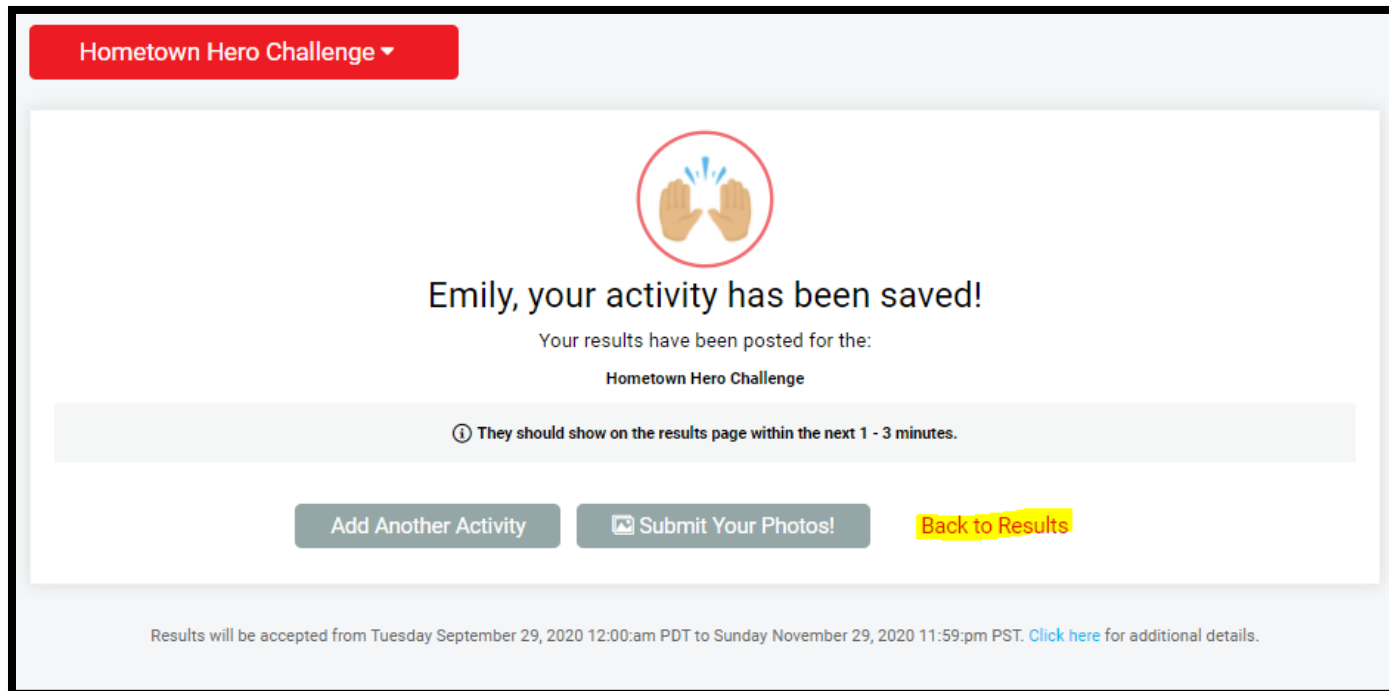


**STEP 7 – Select the good deed you completed from the “**Activity**” drop-down menu, enter the date it was completed, and then enter a “**1**” in the “**Good Deeds\***” field. Don’t forget to share a comment about your deed!**

A screenshot of a 'New Activity' form. At the top, there is a red button labeled 'Hometown Hero Challenge'. Below it, the page title is 'Emily Sparling: Hometown Hero Challenge' and a subtitle reads 'Results will be accepted from Tuesday September 29, 2020 12:00:am PDT to Sunday November 29, 2020 11:59:pm PST. [Click here](#) for additional details.' The form itself is titled 'New Activity' and contains three required fields: 'Activity \*' (a dropdown menu), 'Date Completed \*' (a date picker showing '09/29/2020'), and 'Good Deeds \*' (a text input field). Below these fields is a 'Comment' section with a large text area. In the top right corner of the form, there are three small icons: a plus sign, a minus sign, and a trash can.

STEP 8 – After you enter your good deed, hit “**Submit Activity**” button.

STEP 9 – Your activity has been saved! You will see this screen, and you can then select “**Back to Results**” to view your profile and newly entered good deeds. Great job!



***Thank you for participating in our Hometown Hero Challenge!***  
***Complete and submit 20 Good Deeds to earn the title of **Hometown Hero!*****